



## Newbury Primary School

Dear Parents and Carers,

Newbury Primary School is looking forward to another great year of teaching and learning and would like to advise you of Newbury Primary School's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all of your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to create our kitchen garden program, buy sporting equipment, added features to our school grounds and equipment and books to our library.

At Newbury Primary School we will always make every effort to keep the cost and number of items that are needed to be purchased to a minimum. We will also try to ensure that the costs are affordable for all parents.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Michelle Nunn  
Principal

Gino Ozdemir  
School Council President

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
<b>Stationary Supplies (Book Pack)</b> Pens, pencils, textas, glue sticks, writing, graph and scrap books, pencil case, post-it notes, eraser, sharpener, scissors, rulers, whiteboard markers etc.	
<b>Classroom consumables, materials &amp; equipment</b> <ul style="list-style-type: none"> <li>Classroom – craft paper, cardboard, paint, poster paper etc.</li> <li>The Arts – Includes kinder squares, craft paper, glitter, paints, cardboard, material etc</li> <li>Science (including Kitchen Garden) – seedlings, experiment materials, poster paper, paints, flour, oil, sugar, eggs, baking powder, baking soda etc</li> <li>Physical Education – sports equipment</li> </ul>	\$115
Online subscriptions <ul style="list-style-type: none"> <li>Sentral Parent Portal</li> <li>QKR</li> </ul>	\$30
ICT devices – provision of devices from the shared classroom sets	\$15
Printing and photocopying of worksheets and learning materials	\$10
<b>Total Curriculum Contributions</b>	<b>\$170</b>

<b>Other Contributions</b> - for non-curriculum items and activities	<b>Amount</b>
Student wellbeing programs such as breakfast club and break time activities	\$10
First aid equipment	\$10
School grounds maintenance and improvements	\$20
<b>Total Other Contributions</b>	<b>\$40</b>

Please note that these prices above in the other contributions section are a suggested amount towards the item. If you would like to make a further contribution to a certain item, please write the additional contribution payment in the other contribution column below.

### **Extra-Curricular Items and Activities – provided on a user-pays basis**

Newbury Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

<b>Extra-Curricular Items and Activities</b>
Optional Year 6 Jackets
Optional Whole school photos
Other optional incursion/excursions to be scheduled

No payment is required for these items or activities at this time – permission forms and payment requests will be sent out to families throughout 2026.

### Financial Support for Families

Newbury Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund to eligible Health Care Card holders
- Individual payment plans

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Aliesha Dellevergini

Ph: 03 8691 6900 | Email: [newbury.ps@education.vic.gov.au](mailto:newbury.ps@education.vic.gov.au)

### Total

Please complete this section for **all** children in your family and return to the office once payment is made

Parent/Carer Name:		
Student's name/s:	2026 Year level:	\$
<b>Curriculum Contributions (\$170)</b>		<b>\$</b>
<b>Other Contributions (\$40)</b>		<b>\$</b>
<b>TOTAL (\$210)</b>		<b>\$</b>

### Payment methods

- QKR – preferred method - QKR Payment reference number: \_\_\_\_\_
- Cash
- BPay – contact office for BPay details.

### Refunds

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.